

**Undergraduate Council Agenda**  
**August 26, 2025/ 3:30-5 pm Main Building Room 009F**

**Members present**

Kristine Urschel, Chair  
Steven Arthur  
Jessica Barfield  
Arryn Blaine  
Sarah Cprek  
Cory Curl  
Dustin Faulstick  
Kate Field  
John Kim

Joe Lewis  
Alicia Modenbach  
Justin Nichols  
Mark O'Bryan  
Katherine Paullin  
Ashley Vowels  
Nathan Congleton  
Miranda Hines

**Members Absent**

Regina Hannemann  
Shelita Jackson

**Meeting Agenda**

1. Welcome/Introductions

Meeting called to order at 3:34 PM

2. Approval of agenda (including consent agenda items)

Motion to approve by Cory Curl; seconded by Alicia Modenbach; All approved

3. Approval of May 13 electronic vote minutes

Motion to approve by Mark O'Bryan; seconded by Alicia Modenbach; Votes to approve: 11, Abstain: 2

4. Approval of June 24 minutes

Motion to approve by Ashley Vowels; seconded by Alicia Modenbach; All approved

5. Proposal review

a) Consent Agenda

b) Discussion Agenda

6. Old Business

7. New business

- a) Overview/review of Undergraduate Council procedures
  - Curriculum (Curriculog)- anticipated new forms

- Teams
- Checklists

General discussion: Members reviewed the procedures for proposal review, including how assignments are organized in Teams, how to navigate Curriculum (Curriculog), the use of the appropriate checklists, documenting contact with proposers, and how to add proposals to meeting agendas. Relevant handouts are available in 'Files' in Teams and will also be emailed to all members.

## 8. Adjournment

Motion to adjourn by Mark O'Bryan; Seconded by Alicia Modenbach. Meeting adjourned at 4:32 PM.