

**Undergraduate Council Agenda**  
**January 14, 2025/ 3:30-5 pm Main Building Room 009F**

**Members present**

Kristine Urschel, Chair  
Steven Arthur  
Sarah Cprek  
Cory Curl  
Dustin Faulstick  
Kate Field  
Jake Higgins  
John Kirn

Alicia Modenbach  
Justin Nichols  
Mark O'Bryan  
Katherine Paullin (Zoom)  
David Stephenson  
Ashley Vowels  
Nathan Congleton  
Miranda Hines

**Members absent**

Regina Hannemann  
Shelita Jackson  
Joe Lewis

**Meeting Agenda**

1. Welcome
2. Approval of agenda (including consent agenda items)

Prior to approval of the agenda, ISC 374 was added to the consent agenda.

Motion to approve by John Kirn; seconded by Mark O'Bryan. All approved.

3. Approval of December 3 meeting minutes

Motion to approve by Sarah Cprek; seconded by Ashley Vowels. All approved.

4. Approval of December 17 electronic vote minutes

Motion to approve by John Kirn; seconded by Sarah Cprek. All approved.

5. Proposal review

- a) Consent Agenda

**Jackson, Field, Hannemann**

MAS 494- New course

**Curl, Higgins, Kirn**

ISC 374- New course

- b) Discussion Agenda

**Modenbach, Vowels, Higgins**

Undergraduate Certificate in Digital Media Design for Educators- Close certificate

Rationale: The Digital Media Design for Educators Certificate is unsuccessful in that no student has enrolled in it since it was proposed and approved in 2019. The Digital Media Design for Educators Certificate does not serve art education students, because this is not a relevant or recognized certification within teacher licensure. The Digital Media Design for Educators Certificate does not serve the art education program, because it does not contain any A-E courses.

Additional discussion: No additional discussion

Motion to approve by Alicia Modenbach; seconded by David Stephenson. All approved.

c) Proposals for general discussion

6. Old Business

7. New business

Kristine Urschel provided a brief update on the future plans for a Curricular Council that will include Undergraduate Council and how that might affect the proposal review process. Moving forward, there has been the suggestion that 500-level course proposals may move through Graduate Council prior to coming to Undergraduate Council (and then the reverse would happen for 400G-level courses), which should reduce the time needed to review these proposals. However, the logistics of that with the new Curricular Council structure is still not entirely clear. In the coming weeks, the Provost's Office may be launching new course-related forms in Modern Campus Curriculum. Additionally, the Provost's Office released new guidance regarding required syllabus elements which includes specified links for certain student resources- for proposals missing these links, please send a courtesy email to the proposer reminding them to refer to the Provost's Office guidance (<https://provost.uky.edu/instructor-resources>) prior to implementing the syllabus. Mark O'Bryan provided a quick update on the process related to program proposals reviewed by University Senate. For the remainder of the Spring semester, meetings will begin at 3:30 PM, unless there are a lot of agenda items requiring discussion. This should align better with faculty teaching schedules.

8. Adjournment

Motion to adjourn by Mark O'Bryan; seconded by Alicia Modenbach

Meeting adjourned at 3:58 PM