

**Undergraduate Council Agenda**  
**April 8, 2025/ 3:30-5 pm Main Building Room 009F**

**Members present**

Kristine Urschel, Chair  
Steven Arthur  
Sarah Cprek  
Cory Curl  
Dustin Faulstick  
Kate Field  
Regina Hannemann

Jake Higgins  
Shelita Jackson  
John Kirn  
Alicia Modenbach  
Justin Nichols  
Mark O'Bryan  
Katherine Paullin

**Members absent**

Jake Higgins  
Joe Lewis  
David Stephenson  
Ashley Vowels  
Nathan Congleton  
Miranda Hines

**Meeting Agenda**

1. Welcome

Meeting called to order at 3:31 PM.

2. Approval of agenda (including consent agenda items)

Items added to consent agenda: TA PROG- Fine arts summer completion waiver, A-H 313, A-S 480, ENG 357, HHS 300, HIS 373, PPL 580, JOU 302, JOU 304, JOU 330, HHS 356, HHS 454.

Items to be added to the discussion agenda: BASW Social Work, ECO 463

Motion to approve by John Kirn; Seconded by Regina Hannemann; All approved

3. Approval of March 11 meeting minutes

Motion to approve by Steven Arthur; Seconded by Sarah Cprek; All approved

4. Approval of March 25 electronic vote minutes

Motion to approve by Sarah Cprek; Seconded by Regina Hannemann; All approved

5. Proposal review

a) Consent Agenda

**Field, Hannemann, Stephenson**

[ANT 314](#)- New course

**Stephenson, Modenbach, Arthur**

[CLM 401](#)- Change course (major)  
[CLM 402](#)- Change course (major)

**Kirn, Cprek, Paullin**

[HHS 350](#)- Change course (major)  
[HHS 453](#)- Change course (major)  
[HHS 300](#)- Change course (major)  
[HHS 356](#)- Change course (major)  
[HHS 454](#)- Change course (major)

**Field, Curl, Faulstick**

[MAS 403](#)- Change course (major)

**O'Bryan, Hannemann, Vowels**

[SFA 201](#)- New course  
[SFA 205](#)- New course  
[SFA 301](#)- New course  
[SFA 305](#)- New course  
[SFA 307](#)- New course  
[SFA 324](#)- New course  
[SFA 325](#)- New course  
[SFA 401](#)- New course  
[SFA 409](#)- New course  
[SFA 410](#)- New course  
[SFA 415](#)- New course  
[SFA 416](#)- New course  
[SFA 429](#)- New course  
[SFA 430](#)- New course  
[SFA 435](#)- New course

**Vowels, Faulstick, Jackson**

[TA Prog Fine Arts Summer Program Completion Waiver](#)- Drop course

**Paullin, Cprek, Higgins**

[A-H 313](#)- Drop course  
[A-S 480](#)- Drop course

**Nichols, Higgins, Field**

[ENG 357](#)- Change course (major)

**Faulstick, Paullin, Nichols**

[HIS 373](#)- New course  
[PPL 580](#)- Change course (major)

**Jackson, Paullin, Cprek**

[JOU 302](#)- Change course (major)

[JOU 304](#)- Change course (major)

[JOU 330](#)- Change course (major)

b) Discussion Agenda

**O'Bryan, Hannemann, Vowels**

[BS Surgical First Assistant](#)- New Degree

Rationale: The goals of this program are to: 1. Produce practitioners eligible for licensure to assist the surgeon in the operating suite but inclusive of inpatient and outpatient care, 2. Provide a pathway to a bachelor's degree in a health care field, 3. Provide an opportunity for a new graduate with a competitive rate of pay, 4. Improve health and increase access to Kentuckians for needed surgical services through workforce development.

Surgical First Assistants are governed by the medical licensure board. These practitioners play a complementary role to the lead surgeon in the operating room, as they directly assist the surgeon during an operative case. They manipulate tissue, aid in the visualization of the operative site, place catheters, suture, harvest veins, collect specimens, and administer local anesthesia. The program is highly specialized and will be sought after by those seeking a healthcare degree at the Baccalaureate level. This will be the only Surgical First Assistant program at the Baccalaureate level in the state of Kentucky. These individuals are also trained in robotics, microscopic techniques, and other surgical innovations. They can provide pre-op and post-op care. This program offers a pathway for pre-nursing students who are seeking alternative opportunities as well as other individuals who meet the prerequisites and are interested in health care. Students will experience robust rotations through a variety of surgical specialties which are overseen by the program director and the medical director. The program director will provide oversight over the implementation of the curriculum. Graduates will be eligible to sit for the national surgical first assistant exam. This type of provider will significantly help with workforce needs in the expansion of surgical services that serve all Kentuckians. This is not a nursing degree.

Additional Discussion: No additional discussion.

Motion to approve by Mark O'Bryan; Seconded by Regina Hannemann; All approved

**Stephenson, Arthur, Modenbach**

[BSHS Clinical Leadership Management](#)- Change Degree

Rationale: Purpose: The purpose of the Fall 2025 CLM Curriculum Update is to: 1) improve student access to CLM courses, 2) ensure that students are prepared for the courses they are taking, 3) remove redundancy, and 4) incorporate practice changes and updates. This program change includes the following specific changes:

- CLA 131 - remove the requirement
- CHS 150 –remove the requirement
- CLM 120- increase from 2 credits to 3 credits and move from pre-major to major core
- CLM 324 – allow the course to serve as a substitute for CLM 323
- CLM 453 – remove the requirement
- CLM 470 – add as a requirement
- Remove upper-level (300 plus) elective requirements, and increase elective requirements from 22 to 26
- Remove CLM 403 as a requirement

Additional Discussion: No additional discussion

Motion to approve by Steven Arthur; Seconded by Mark O'Bryan; All approved

**Arthur, Faulstick, Nichols**

[BASW Social Work](#), Change Degree

Rationale: The proposed changes include adding a newly developed course, SW 240: Career Readiness for Helping Professionals, to the required curriculum for the Bachelor of Arts in Social Work. Additionally, there is a proposal underway to include this course in the required coursework for the Bachelor of Arts and Bachelor of Science in Criminal Justice degree programs. The creation and implementation of this course will expand the 200-level course offerings for both programs. The proposed course will be a required course increasing the major course requirements. However, the proposal will also include a decrease in free elective hours therefore not increase the overall credit hour requirements for the program.

Additional Discussion: No additional discussion

Motion to approve by Steven Arthur; Seconded by Sarah Cprek; All approved

**Paullin, Faulstick, Higgins**

[ECO 463](#)- Change course (major)

Discussion: This is a proposed change to convert this course to a 400G-level course. The concern was raised that although a separate grading scale was listed for both undergraduate and graduate students, there was no differentiation in expectations (assignments or assignment expectations) between the graduate and undergraduate scale. The only different was that the graduate grading scale did not include a "D", but the cut-offs for the A, B and C were the same between the graduate and undergraduate students and there were no differences in expectations on assignments. It was the consensus of the committee that within all of the different colleges there is the expectations for 400G- and 500-level courses that there be some sort of increased expectation for graduate students in these courses (completion of additional

assignments, added requirements to the assignment or a more rigorous assessment of the assignment). The reviewer will reach out to the proposer with this feedback and requested edits.

c) Proposals for general discussion

6. Old Business

7. New business

a) PRD proposals

Discussion: We are waiting to receive the ‘Drop Course’ proposals for the existing PRD 130, PRD 150 and PRD 151, since these course numbers will be used for other courses currently under review and we need to move these course changes through simultaneously. Due to the inter-related nature of the remaining course change proposals and the fact that they are all associated with the program change (proposal should be submitted ASAP), we are not going to approve any of the course changes until all PRD courses and the program proposal is ready for a vote, so that all items can move through together for the remainder of the review process. The exception will be any new PRD courses that are being created.

b) Proposal review for remainder of academic year

Discussion: With only 2 meetings left this academic year, the only new proposals that will be assigned to reviewers are those that are associated with proposals currently under review (ie. PRD proposals) or straightforward program change proposals. All other submitted proposals will not be assigned to reviewers until the “summer review” period. The priority for the April 22 meeting will be any program change proposals and associated courses (all PRD courses). If we can get all of these program changes approved at the April 22 meeting, we will do an electronic vote for the May 13 meeting.

8. Adjournment

Motion to adjourn by Cory Curl: Seconded by Kate Field; Meeting adjourned at 4:10 PM.