

Graduate Council Agenda

September 19, 2024

3:00-5:00pm

In-person and via Zoom

Members present

Mark Abel
Sheila Barnhart
Ty Borders
Amanda Ellis
Greg Erhardt
Sylvie Garneau-Tsodikova
Neal Hutchens
Dave Jensen
Kathleen Montgomery
Kevin McGowan
Julie Lowman
Julie Riesenweber
Howard Roberts
Jill Schinberg
Haoying Sun
Mike Sama
Michael Samers
Jessica Santollo
Melinda Wilson

Members absent

Brian Hains
Pavel Ortinski
Kimberly Parker
Kelly Pennel

Others present

Aaron Benjamin
Chris Crawford
Suzanne McGinnis
Kristen Perry
Cleo Price

- I. **Welcome, Introductions & Announcements** 3:00pm start
- II. **Approval of May 9, 2024 minutes**
Moved: Howard Roberts **Seconded:** Sylvie Garneau-Tsodikova **APPROVED**
- III. **Action/Discussion Items**
 - a. Graduate student GC members--We need to identify two graduate student members for Grad Council. We discussed having one student nominated by the Council and one from the Graduate Student Congress. We will research who (which colleges/programs) have been represented on the Council recently, then come up with a reasonable rotation schedule for nominating potential student members
 - b. Orientation to Teams site & Curriculumlog
 - c. Process for proposal reviews-- We discussed possibilities for efficient/effective review processes. Suggestions include: having a staff member (perhaps Aaron) do

an initial review of proposals for certain “checklist” items, including having that staff member reach out to the proposer for any issues with these checklist items. Then, 2-3 faculty would be assigned to each proposal, with at least one reviewer from the same college/related field – they would add comments into the List where proposal reviews are recorded and indicate their recommendation. They would not review the Distance Learning or minor syllabus checklist items. Instead, they would focus on more “conceptual” issues, such as the course description (and if this course appears to be duplicative), the student learning outcomes, and the appropriate differentiation in expectations for 400G and 500-level courses. For minor course changes, any proposal where all 3 reviewers indicated “approve” would be added to a Consent Agenda for approval. Proposals where reviewers disagreed, and where new courses/programs were being proposed, would be discussed with the full council.

- d. What we know and don’t know about the new ARs and Graduate Council
 - i. New course and program checklists are coming
 We discussed some recommendations for the Provost’s office. These include: making any checklists be online forms, ensuring that any fields for notes are actually inputtable, addition of a checklist option for 400G/500-level grading scale and expectations differentiation for undergrads and grads

IV. Proposal Reviews

a. New Courses

- i. ACC 611 – Haoying Sun
M: Howard Roberts **S:** Jessica Santollo **APPROVED**
- ii. ACC 612 – Haoying Sun
M: Howard Roberts **S:** Jessica Santollo **APPROVED**
- iii. ACC 613 – Gregory Erhardt
 – tabled due to no syllabus
- iv. ACC 614 – Gregory Erhardt
 – tabled due to no syllabus
- v. ACC 615 – Gregory Erhardt
 – tabled due to no syllabus
- vi. ARC 590 – Julie Riesenweber
M: Julie Riesenweber **S:** Howard Roberts **APPROVED**
- vii. ARC 591 – Julie Riesenweber
M: Julie Riesenweber **S:** Howard Roberts **APPROVED**
- viii. ARC 592 – Kristen Perry
M: Julie Riesenweber **S:** Mark Abel **APPROVED**
- ix. HRT 521 – Jessica Santollo
M: Jessica Santollo **S:** Howard Roberts **APPROVED**
- x. OFP 632 – Sylvie Garneau-Tsodikova
M: Sylvie Garneau-Tsodivova **S:** Jessica Santollo **APPROVED (1 abstention)**

- xi. OFP 633 – Neal Hutchens
M: Neal Hutchens **S:** Sylvie Garneau-Tsodivova **APPROVED (1 abstention)**
- xii. PHR 521 – Mark Abel
--tabled due to needing minor changes
- b. Course Changes
 - i. ARC 599 – Kristen Perry
M: Howard Roberts **S:** Chris Crawford **APPROVED (1 abstention)**
 - ii. ODM 830 (major) – Sylvie Garneau-Tsodikova
M: Neal Hutchens **S:** Sylvie Garneau-Tsodivova **APPROVED (1 abstention)**
- c. New Certificate
 - i. Graduate Certificate in Rural Health & Wellbeing – Michael Samers
--tabled, due to need for more investigation about revision history and concerns from two colleges about the program's name

Adjourned 4:50pm