

## Faculty Senate Notes Preliminary Working Draft

| Meeting Specifics                                      |   |                                   |
|--|---|-----------------------------------|
| Purpose  | Frequency                                   |                                   |
| Regularly Scheduled                                    | Bi-weekly                                   |                                   |
| Date   | Time  | Location                          |
| December 9, 2024                                       | 3:00-5:00 p.m.                              | GSC 330 AB                        |
| Faculty Senate   |   |                                   |
| ☐ <b>Chair:</b> TBD                                    | ☑ Design: Bergeron, Emily                   | ☑ Honors: Martin, Joe             |
| ☑ Provost Liaison: Harper, Christine                   | ☐ <b>Design:</b> O'Bryan, Mark              | ⋈ Honors: Roberts, Sherelle       |
| ☑ Trustee: Ballard, Hubie                              | ☑ Education: Bennett, Stephanie             | ∠ Libraries: Laub, Amy            |
| ☑ Trustee: Swanson, Hollie                             | ☑ Education: Jensen, Jane McEldowney        |                                   |
| □ Agriculture, Food & Environment:     Rentfrow, Gregg | ☑ Engineering: Anderson, Kimberly           | ☐ <b>Medicine:</b> Hall, Sarah    |
| □ Agriculture, Food & Environment:     Teets, Nicholas | ☑ Engineering: Tagavi, Kaveh                | Medicine: Thibault, Olivier       |
| ☐ Arts & Sciences: Crawford, Christopher               | ☑ Fine Arts: Alley, Becky                   | Nursing: Biddle, Martha           |
| Arts & Sciences: Stein, Melissa                        | ☑ Fine Arts: Kerns, Bradley                 | Nursing: Stith, Holly             |
| ☑ Business & Economics: Hapke, Holly                   | ☑ Graduate School: Butler, John "J.S."      | Pharmacy: Adams, Val              |
| ■ Business & Economics: Vincent, Leslie                | □ Graduate School:     Montgomery, Kathleen | ☑ Pharmacy: Bauer, Bjoern         |
|  |   | ☑ Public Health: Haynes, Erin     |
|  | ☐ Health Sciences:  Metzler-Wilson, Kristen | ☑ Public Health: Ingram, Richard  |
| Dentistry: Dominguez Fernandez, Enif                   | □ Law: Michael, Douglas                     | Social Work: Jones, Aubrey        |
| ☑ Dentistry: Wiemann, Alfred                           |   | ☑ Social Work: Ratliff, Stephanie |
| Standing Guests and Visitors                           |   |                                   |
| □ DiPaola, Bob   | ☑ Ross, Shavonna                            | ☑ Harmon, Camille                 |
| □ Tannock, Lisa  | ☑ Jasinski, Jana                            |                                   |

| Agenda Item  | Presenter/Facilitator |
|--|-----------------------|
| Opening Remarks   Updates   Announcements  | C. Harper             |
| AR: Faculty Senate Standard Operating Procedures (Draft) in Support of Faculty Senate Bylaws                                       |                       |
| <ul> <li>Election of Chair of the Faculty Senate, including Timeline</li> <li>Removal of a Faculty Senator and/or Chair</li> </ul> | C. Harper             |
| Meeting Agenda   |                       |
| • Committees   |                       |
| Call for Agenda Items  |                       |
| Next Meeting   |                       |
| January 13, 2025   3:00-5:00 p.m.   GSC Senate Chamber   |                       |



# Faculty Senate Notes Preliminary Working Draft

#### **Notes**

Agenda Item: Opening Remarks | Updates | Announcements

Presenter: C. Harper

- C. Harper called the meeting to order at 3:03 p.m.
- Members of the newly formed Faculty Senate introduced themselves.
- The establishment of a Microsoft Teams site was discussed, with instructions on its use to be provided.

Agenda Item: AR: Faculty Senate

Standard Operating Procedures (Draft) in Support of Faculty Senate Bylaws Presenter: C. Harper

- C. Harper recommended reviewing the Administrative Regulation on the Faculty Senate (FS) to better understand the draft standard operating procedures (SOP), prepared by the Provisional Faculty Senate Executive Committee. The finalized SOPs will be presented for a vote in January 2025.
  - o Small groups were organized to review the draft SOPs.
  - Removal of a Faculty Senator and/or Chair
  - Questions arose about the need for standing committees. Discussion occurred about intentional decision to hold and let some time as a functioning FS pass to better understand the needs.
  - Chair elections
- Election of Chair of the Faculty Senate, including Timeline

Agenda Item: AR: Faculty Senate

Standard Operating Procedures (Draft) in Support of Faculty Senate Bylaws (cont.)

Presenter: C. Harper

- Election of Chair of the Faculty Senate, including Timeline (cont.)
  - Some members of the Faculty Senate inquired about the possibility of expediting the election timeline to seat a
     Chair earlier. It was agreed that this could be done, provided the election SOP for Chair elections was finalized
     during the first meeting in January.
    - Revised schedule for elections is as follows:
      - Election SOP finalized and nominations captured by the end of the first meeting in January (1/13).
      - Slate of nominees shared before the next meeting (1/27).
      - Time allotted in 1/27 meeting for candidates to address the FS.
      - Qualtrics sent to all voting FS members after the meeting; new Chair announced after the vote.
      - If SOP is not finalized, the date will be pushed, and elections will occur later.
- Meeting Agenda
- Committees
  - o Ad hoc committees were discussed.

Agenda Item: Call for Agenda Items

None were added.

**Presenter: Group** 



### **Other Information**

### Adjournment

Meeting adjourned at 4:41 p.m.

### **Next Meeting**

Monday, January 13, 3-5 p.m., Gatton Student Center | Senate Chamber

